



DeSmet School District #20

Board of Trustees Regular Meeting

6:00 pm Monday, October 20, 2025

Held in school library

**Present-Matthew Driessen, Katie Brubaker, Hollie Timmons, Synthia Wendell,
Heather Burgad.**

Absent- Brock Belgarde, Sigrid Sheie

Regular Meeting Agenda

I. Call to Order/Pledge of Allegiance.

Called to order at 6:04 by Heather Burgad.

II. Introduction/Comments of Guests on Items not on the Agenda.

III. Recognition of Students and Staff.

Kudos to Ellie Michels for getting the grant for the emergency backpacks.

Kudos to all the people who helped put on the Math night.

IV. Board Correspondence:

V. Business Manager's Report

A. **Action:** Review/Approval of [Minutes](#) from September 19, 2025.

A motion was made first to approve the 9.19.25 meeting minutes by Synthia Wendell and seconded by Hollie Timmons Motion was carried unanimously.

B. **Action:** Approval of [Warrants](#) from October 14, 2025.

A motion was made first to approve the 10.14.25 Warrants list was made by Synthia Wendell and seconded by Hollie Timmons Motion was carried unanimously.

VI. Superintendent's Report:

A. Action: Lawsuit between DeSmet School District 20 vs Missoula County to remove the Transportation and Tuition Levy from the TIF district funding and authorize Elizabeth Kaleva and Matthew Driessen to initiate any and all legal action necessary to protect the district's interest regarding taxation.

A motion was made to authorize Elizabeth Kaleva and Matthew Driessen to initiate any and all legal action necessary to protect the district's interest regarding taxation was first Synthia Wendell and seconded by Hollie Timmons motion was carried unanimously.

- B.** Review of the [Montana Operations Manual Policy for Annual Vacation Leave](#) policy as provided by MTSBA for all staff that are not part of a CBA.

VII. Personnel Report

Action: Hire [Jake Venolia](#) as 2025 Boys Basketball coach to be paid his hourly rate not to exceed \$1200.00 stipend.

A motion was made by Synthia Wendell to approve the Hire of Jake Venolia at his hourly rate not to exceed \$1200.00 as the 2025 Boys Basketball coach and seconded by Hollie Timmons the motion was carried unanimously.

Action: Hire of Remi Berube as the 2025 Boys Basketball coach volunteer not to be paid a stipend.

A motion was made first to approve the hiring of Remi Berube as the 2025 boys basketball coach and seconded by Synthia Wendell motion was carried unanimously.

Action: Approve the destruction of Lindsey McGees July partial rent check for the prorated amount of \$541.94.

A motion was made first to approve the destruction of the \$541.94 (partial) rent check from July from Lindsey McGee and seconded by Hollie Timmons motion was carried unanimously.

Action: Approve Concession Manager position with a \$500.00 stipend. Duties to include General oversight and ordering of food, drinks and DeSmet gear.

A motion was made by Hollie Timmons to approve the \$500 Concession Manager position and seconded by Synthia Wendell motion was carried unanimously.

Action: Concessions coverage, any staff member working the concessions to receive the average daily rate for each weekend they staff the concession stand.

A motion was made first by Synthia Wendell to approve any staff member working the concessions to receive the average daily rate for each weekend they staff the concession stand and seconded by Hollie Timmons motion was carried unanimously.

VIII. Committee Updates

IX. Upcoming Meeting: Nov 17, 2025

X. Comments of Guest & School Board Members on Items Not on the Agenda

XI. Adjourn. Motion to adjourn meeting at 7:19pm made by Synthia Wendell and was seconded by [Hollie Timmons](#), motion passed unanimously.