



## DeSmet School District #20

Board of Trustees Regular Meeting

6:00 pm Monday, April 22nd, 2024

In the School Library

**Trustees Present: Aaron Foster, Heather Burgad, Jasmine Dahlquist, Sigrid Sheie**

**Trustees Absent: Synthia Wendell**

**Others Present: Matthew Driessen, Freyja Hughes, Maggie Marmon**

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### **I. Call to Order/Pledge of Allegiance**

Board Chair Aaron Foster called the meeting to order at 6:03 and the meeting opened with the Pledge of Allegiance.

### **II. Introduction/Comments of Guests on Items not on the Agenda**

### **III. Recognition of Students and Staff**

### **IV. Board Correspondence**

### **V. Business Manager's Report**

#### **A. Approve/Disapprove: Minutes**

[\[3.14.24 Minutes\]](#)

A motion was made first by Heather Burgad to approve the minutes from 3.14.24. This motion was seconded by Jasmine Dahlquist, and was carried unanimously.

#### **B. Approve/Disapprove: Warrants**

[\[March Claims Detail Report\]](#)

A motion was made first by Heather Burgad to approve March Warrants. This motion was seconded by Jasmine Dahlquist, and was carried unanimously.

#### **C. Discussion: Budget Report**

[\[Budget Report All Funds\]](#)

Freyja Hughes reviewed budget reports with trustee attendance.

#### **D. Action: [Election by Acclamation of Sigrid Sheie](#)**

A motion was made first by Heather Burgad to approve the Election by Acclamation of Sigrid Sheie for the 3-year Trustee term ending in May 2027. The motion was seconded by Jasmine Dahlquist, and was carried unanimously.

E. Action: [Cancellation of the Trustee Election](#)

A motion was made first by Heater Burgad to cancel the trustee election and appoint Jasmine Dahlquist to the vacant seat to serve until the next general election. This motion was seconded by Sigrid Sheie, and was carried unanimously.

F. Discussion: Upcoming Organizational Meeting (Monday, May 20th)

The board acknowledged the upcoming organizational meeting, scheduled for Monday, May 20th.

**VI. Superintendent's Report**

[\[Annotated Superintendent's Report\]](#)

A. Discussion/Action: ESSER Purchases and Allocations

A motion was made first by Heather Burgad to approve the ESSER Purchases and Allocation to date. The motion was seconded by Jasmine Dahlquist, and was carried unanimously.

B. Approve/Disapprove: Pending Student Attendance Agreements

A motion was made first by Heather Burgad to approve the pending Student Attendance Agreements and seconded by Sigrid Sheie. The motion was carried unanimously.

C. Discussion/Action: 3% Increase of Certified Matrix Base Salary

a. [Proposed FY25 Certified Matrix](#)

The board and Mr. Driessen discussed previous negotiations meetings with the DeSmet Teacher's Union regarding wages. The history of increases to the matrices was reviewed, as well as a discussion of school funding. A motion was made first by Heather Burgad to approve a 3% Increase to the Certified Matrix Base Salary. This motion was seconded by Sigrid Sheie, and was carried unanimously.

D. Approve/Disapprove: [Policy 2165](#)

The Board reviewed Policy 2165. A motion was made first by Heather Burgad to approve Policy 2165. This motion was seconded by Jasmine Dahlquist and was carried unanimously.

E. Approve/Disapprove: [Revision of Policy 3110](#)

The Board reviewed the proposed revision of Policy 3110. A motion was made first by Heather Burgad to approve the revisions to Policy 3110. This motion was seconded by Sigrid Sheie, and was carried unanimously.

F. Discussion/Action: Adjacent Property Lease

a. [First Draft Letter of Intent from City re: Interlocal Agreement](#)

Mr. Driessen and the Board reviewed the history of DeSmet's communication with Missoula County and City governments regarding the purchase or lease of the ball field adjacent to the school campus. Mr. Driessen indicated that a rectangular soccer field was discussed, and that he and Board Chair Foster wanted an agreement in writing from the City and County of Missoula stating that DeSmet School District would be allowed to develop the land. The City of Missoula has proposed a first draft Letter of Intent for an Interlocal Agreement, which was reviewed by the board. The board discussed their hopes for this Interlocal Agreement, especially in regard to the tax relief that this would provide the citizens of the district. No action was taken at this time.

**VII. Personnel Report**

A. Discussion/Action: Hire of Caitie Bloom, Gabrielle Goodell, and Ellie Michels as Track Coaches

a. [Caitie Bloom, Gabrielle Goodell, and Ellie Michels Letter of Intent](#)

A motion was made first by Heather Burgad to approve the hire of Caitie Bloom, Gabrielle Goodell, and Ellie Michels as Track Coaches, to receive a stipend of \$667. This motion was seconded by Jasmine Dahlquist and was carried unanimously.

B. Discussion/Action: Hire of Jackie Tunis as Summer School Director

a. [Jackie Tunis Letter of Intent](#)

A motion was made first by Heather Burgad to approve the hire of Jackie Tunis as Summer School Director to receive a stipend of \$3,000. This motion was seconded by Sigrid Sheie, and was carried unanimously.

C. Discussion/Action: Hire of Summer School Assistant Director

a. [Morgan Abate Letter of Intent](#)

b. [Mackenzie Pinkney Letter of Intent](#)

Note: Ms. Pinkney is no longer able to commit to this position and has rescinded her intent to apply since the finalization of the agenda.

A motion was made first by Heather Burgad to approve the hire of Mogan Abate as the Summer School Assistant Director to receive a stipend of \$2,500. This motion was seconded by Sigrid Sheie, and was carried unanimously.

D. Discussion/Action: Acknowledgement of Magdalen Marmon's Resignation

a. [Magdalen Marmon Letter of Resignation](#)

Mr. Driessen relayed that Magdalen Marmon has submitted her resignation after the end of this school year. The board and Mr. Driessen expressed their gratitude to Mrs. Marmon for her contribution to the school and wished her well in her future pursuits.

E. Discussion/Action: Addition of Tonya Bell to the Sub List (Pending Background Check)  
Mr. Driessen relayed that Tonya Bell had expressed an interest in the SPED Director position that would be open next school year, and that she was interested in being added to the Sub List for this school year in the meantime. A motion was made first by Heather Burgad to approve the addition of Tonya Bel to the Sub List, pending a background check. This motion was seconded by Jasmine Dahlquist and was carried unanimously.

### **VIII. Committee Updates**

#### **A. Discussion: Housing Development**

Mr. Driessen discussed the proposed housing developments that are anticipated in the DeSmet district in the near future. He relayed that in an initial development meeting, it was indicated that development would likely take place in three phases. The first phase is anticipated to take place north of the school, the second phase would be north of the ballpark, and the third phase would be adjacent to the interstate. The prices were estimated at \$340,000 on a duplex, compared to the current average home price in Missoula of \$590,000. Construction is anticipated to begin in the spring or summer of 2025.

### **IX. Upcoming Meetings**

A. 6:00 pm Monday, May 20th (Organizational Meeting)

### **X. Comments of Guest & School Board Members on Items Not on the Agenda**

The board discussed the upcoming Community Fun Run on Saturday, May 18th.

### **XI. Adjourn**

A unanimous motion to adjourn was made first by Heather Burgad and seconded by Jasmine Dahlquist. The motion was carried unanimously and the meeting was adjourned at 7:29pm.

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Date Approved

Respectfully submitted,

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District Clerk

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Board Chair