Minutes from the September 26th, 2022 Regular Board Meeting

The Board of Trustees for DeSmet School District #20 met for a Regular Board Meeting.

Board Trustees present: Aaron Foster (Board Chairman), Synthia Wendell, Laura Zumpfe, Heather Burgad

Board Trustees Absent: Emily Villegas

Others Present: Matthew Driessen (Superintendent), Freyja Hughes (District Clerk)

I. **Call to Order**
Aaron Foster called the meeting to order at 6:00pm

II. **Introduction/Comments of Guests on Items not on the Agenda**
There was a discussion about the school's current safety protocol, in which the board expressed an interest in reviewing an example of the emergency backpacks in each classroom, as well as reviewing safety policies. The formation of a safety committee was discussed.

III. **Recognition of Students and Staff-** None at this time
IV. **Board Correspondence-** None at this time
V. **Review of Minutes -** Heather Burgad made a motion to approve the minutes from the June 27th Regular Meeting, August 15th Regular Meeting, and August 28th Special Board Meeting. The motion was seconded by Synthia Wendell, and passed unanimously.
VI. **Review of Warrants -** Freyja Hughes reviewed the August warrants with board attendance.
VII. **Review of Budget Reports/Revenues -** Skipped to item IX.
VIII. **Review of Petty Cash & Student Activity Account** - No new activity; skipped to item IX.
IX. **Business Manager's Report** - Freyja indicated that she is still working on the setup of the budgets for the upcoming school year, and reviewed salary projections for the upcoming fiscal year, discussing the allocation of funds according to the CBA.
X. **Principal's Report**

A. Approve/Disapprove- Appointment of Emily Villegas for a 1-Year term as a Trustee
A motion was made by Synthia Wendell to approve the appointment of Emily Villegas for a 1-Year term as a Trustee. This motion was seconded by Heather Burgad. Motion carried unanimously.

B. Approve/Disapprove: Short-Term Disability Package (est. $25/person/mo.)
A motion was made by Heather Burgad to approve the adoption of a short-term disability package for salaried employees, up to an estimated $25/person/mo. This motion was seconded by Synthia Wendell, and passed unanimously.

C. Approve/Disapprove: $1 Increase Adjustment to the Classified Matrix for Kitchen Staff

A motion was made by Heather Burgad to approve a $1 increase to the classified matrix for kitchen staff. This motion was seconded by Laura Zumpfe and passed unanimously.

D. Approve/Disapprove: Adjustment of starting step for Nurse Aid on Classified Matrix

A motion was made by Synthia Wendell to approve the adjustment of the starting step for the Nurse Aid position on the Classified Matrix to start two lanes higher than its current position due to an increase in job responsibilities. This motion was seconded by Laura Zumpfe and passed unanimously.

E. Approve/Disapprove: Student Attendance Agreement #1

A motion was made by Heather Burgad to approve the student attendance agreement #1, and seconded by Laura Zumpfe and passed unanimously.

F. Approve/Disapprove: Student Attendance Agreement #2

A motion was made by Heather Burgad to approve the student attendance agreement #2, and seconded by Laura Zumpfe and passed unanimously.

G. Discuss: K-12 Panel

Mr. Driessen discussed the addition of the K-12 Panel system recommended by the district's contracted IT technicians; the board was receptive to this recommendation.

H. Discuss: Coordination with Booster Club for Fall Festival

The board discussed potential ideas for the fall festival.

I. Discuss/Possible Action: Committees for the 22-23 School Year

The board renewed the formation of the following committees:
Budget Committee: Heather Burgad and Synthia Wendell
Redevelopment Committee: Aaron Foster
Negotiations Committee: Synthia Wendell, with Laura Zumpfe as a backup if needed
Strategic Plan Committee: All board members
The discussion of a possible safety committee was discussed, with Laura Zumpfe volunteering to head the committee if the board chooses to move forward with the formation of this committee.

J. Approve/Disapprove: K-1 Roster

A motion was made by Heather Burgad to approve the K-1 Roster for the upcoming school year. This program is necessary for the preparation of these students leading into kindergarten. This motion was seconded by Synthia Wendell and passed unanimously.

XI. Personnel Report

A. Discuss: Lanette Perkins

Mr. Driessen relayed that Lanette Perkins rescinded her acceptance of the position.

B. Approve/Disapprove Sub List for FY23

A motion was made by Laura Zumpfe to approve the FY23 Sub List, and seconded by Synthia Wendell. Motion passed unanimously.

XII. Committee Updates

Addressed in section X-I.

XIII. Upcoming Meetings -

September 26th
October 17th
November 14th (Strategic Plan)
November 21st

V. Comments of Guest & School Board Members on Items Not on the Agenda

VI. Adjourn

There being no further business, Heather Burgad made a motion to adjourn the meeting. The motion was seconded by Laura Zumpfe. The motion passed unanimously, and the meeting was adjourned at 7:53 pm.

APPROVED ________________________

(Date)

____

Aaron Foster, Chair of the Board

Minutes scribed and typed by Freyja Hughes, District Clerk

____