Minutes from the August 15th, 2022 Regular Meeting

The Board of Trustees for DeSmet School District #20 met for a Regular Meeting in the school library at 6:00pm.

Board Trustees present: Aaron Foster (Board Chairman), Heather Burgad, Synthia Wendell, Laura Zumpfe

Board Trustees Absent:

Others Present: Matthew Driessen (Superintendent), Freyja Hughes (District Clerk), Ellie Michels

I. Call to Order/Pledge of Allegiance - Aaron Foster called the meeting to order at 6:03pm and the Pledge of Allegiance was recited.

II. Introduction/Comments of Guests on Items not on the Agenda -

A. Freyja Hughes presented a request from the Missoula Area Education Cooperative for a board-appointed representative for DeSmet School for the upcoming school year. Normally this representative is the superintendent for the district. Aaron Foster proposed the nomination of Matthew Driessen as the representative for the district. A motion was made by Heather Burgad to approve the nomination of Matthew Driessen as the representative for DeSmet School for the Missoula Area Education Cooperative, and seconded by Synthia Wendell. Motion passed unanimously.

III. Recognition of Students and Staff

None at this time.

IV. Board Correspondence

None at this time.

V. Review of Minutes

To be reviewed at the August 29th board meeting.

VI. Review of Warrants

The board reviewed three batches of warrants, dated 6/29/22, 7/14/22, and 7/29/22.

VII. Review of Budget Reports/Revenues

Addressed in items X-3 and X-4.

VIII. Review of Petty Cash & Students Activity Account

To be reviewed at the August 29th board meeting.

IX. Business Manager's Report

See Items X-1 through X-4.

X. **Principal Report (public comment is allowed before and after Board action)**

1. Approve/Disapprove - FY21 Audit
Heather Burgad made a motion to approve the Final FY21 Audit, and the motion was seconded by Synthia Wendell. Motion carried unanimously.

2. Approve/Disapprove - FY22-23 Audit Contract
Heather Burgad made a motion to approve the contract of Debbie Oulette, CPA from Newland and Company for the FY23 school year. The motion was seconded by Laura Zumpfe. Motion carried unanimously.

3. Approve/Disapprove - FY22 Trustee Financial Summary
A motion was made by Synthia Wendell to approve the FY22 Trustee Financial Summary presented by Freyja Hughes. This was seconded by Heather Burgad. Motion carried unanimously.

4. Approve/Disapprove - FY23 Budget
A motion was made by Heather Burgad to approve the FY23 Budget presented by Freyja Hughes. This was seconded by Synthia Wendell. Motion carried unanimously.

5. Approve/Disapprove - Parent Compact for Title I
Mr. Driessen relayed that the previously approved Parent Compact for Title I was sent back for edits by the Office of Public Instruction. The OPI provided the district with a proposed document to replace the old one with, which has been presented to the board for approval at this time. A motion was made by Laura Zumpfe to approve the proposed Parent Compact for Title I. This was seconded by Synthia Wendell. Motion carried unanimously.

6. Approve/Disapprove - Policy 3125 and Policy 3125F
A motion was made by Synthia Wendell to approve proposed Policies 3125 and 3125F. This was seconded by Heather Burgad. Motion carried unanimously.

7. Approve/Disapprove - Staff Handbook
A motion was made by Heather Burgad to approve the Staff Handbook for the 22-23 school year, pending final formatting edits. This motion was seconded by Synthia Wendell. Motion carried unanimously.

8. Approve/Disapprove - Student Handbook
A motion was made by Heather Burgad to approve the Student Handbook for the 22-23 school year, pending final formatting edits. This motion was seconded by Laura Zumpfe. Motion carried unanimously.

9. Discussion, Possible Action - Lamar Easement Contract
Mr. Driessen presented a proposal by Lamar Advertising to purchase an easement for the billboard that resides on school property. The board wished to confirm that this was okay first with Mr. Driessen and Brian Walker, and pending this confirmation, has decided to approve the contract. A motion was made to approve the Lamar Easement Contract by Laura Zumpfe, and seconded by Synthia Wendell. Motion carried unanimously.

10. Discussion/Sign - DeSmet Collective Bargaining Agreement
A motion was made by Synthia Wendell to approve the FY23 Collective Bargaining Agreement. This motion was seconded by Laura Zumpfe. Motion carried unanimously.

11. Discussion, Possible Action: Maternity/Paternity Leave
The board has decided to move forward with the implementation of parental leave in the form of a 1-year Memorandum of Understanding to the final CBA. After some discussion, the board would like to see the following changes to the proposal: Instead of the rate of $100/day, a staff member taking parental leave would receive half their salaried rate in compensation. A motion to approve the maternity leave MOU with the aforementioned changes was approved by Synthia Wendell, and seconded by Laura Zumpfe. Motion carried unanimously.

12. Discussion, Possible Action: FEMA, Land Purchase, Track Placement
Mr. Driessen relayed that there is nothing new to add at this time.

XI. Personnel Report

1. **Approve/Disapprove: Hiring of Alisha Hoyt as a 1.0 FTE Specialized Para, $16/hr**
   A motion was made by Laura Zumpfe to approve the hire of Alisha Hoyt as a 1.0 FTE Specialized Para at $16/hr. This motion was seconded by Synthia Wendell. Motion carried unanimously.

XII. Committee Updates

a. Redevelopment Committee
Mr. Driessen relayed that the district is still waiting on the formal letter from the county regarding the ball field lease. He stated that Jackson Contracting will be on-site in the summer to wrap up any unforeseen issues with the school building project. The K1-K2 playground is installed. Mr. Driessen and Ms. Hughes relayed that the district is still awaiting an update from Gallagher Bassett regarding a mitigation estimate for the property at 6660 Padre Ln.

b. Strategic Plan Committee

c. Negotiations Committee

XIII. Upcoming Meetings
Monday, September 26th, 2022, at 6:00 pm.

XIV. Comments of Guest & School Board Members on Items Not on the Agenda
None at this time.

XV. Adjourn
There being no further business, Heather Burgad made a motion to adjourn the meeting. The motion was seconded by Synthia Wendell. The motion passed unanimously, and the meeting was adjourned at 8:47pm.

APPROVED ________________________
(Date)

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Aaron Foster, Chair of the Board

Minutes scribed and typed by Freyja Hughes, District Clerk

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