



**DeSmet School District #20**  
**Board of Trustees Regular Meeting**  
**6:00 pm, Monday, May 16th, 2022**  
**In the School Library**

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## **Regular Meeting**

The Board of Trustees for DeSmet School District #20 met for a Regular Board Meeting in the school library.

### **Board Trustees Present:**

**Others Present:** Matthew Driessen (Superintendent,) Freyja Hughes (District Clerk)

**I. Call to Order/Pledge of Allegiance:** Emily Villegas called the meeting to order at 6:06pm and the Pledge of Allegiance was recited.

**II. Introduction/Comments of Guests on Items not on the Agenda:** None.

**III. Recognition of Students and Staff:** Mr. Driessen and the board discussed Teacher Appreciation Week.

**IV. Board Correspondence:** Synthia Wendell relayed that community member Laura Zumfe has expressed an interest in a position on the board.

**V. Review of Minutes:** The board reviewed the minutes from the Regular Scheduled Board Meeting held on April 19, 2022. A motion was made by Heather Burgad to approve the minutes, and seconded by Synthia Wendell. Moving against the motion were none. Motion carried unanimously.

**VI. Review of Warrants:** The board reviewed the April warrants. A motion was made by Heather Burgad to approve the minutes, and seconded by Synthia Wendell. Moving against the motion were none. Motion carried unanimously.

**VII. Review of Budget Reports/Revenues:** Freyja Hughes reviewed budget reports with trustee attendance.

**VIII. Review of Petty Cash & Student Activity Account:** Freyja Hughes reviewed the Petty Cash and Student Activity Accounts with trustee attendance.

**IX. Business Manager's Report:** Freyja Hughes reviewed the election results with the board

- A. Canvas Declaration:** A motion was made by Heather Burgad to approve the proposed Canvas Declaration, and seconded by Synthia Wendell. Voting against the motion were none, motion carried unanimously.
- B. Certification of Election:** A motion was made by Heather Burgad to approve the proposed Certification of Election, and seconded by Synthia Wendell. Voting against the motion were none, motion carried unanimously.
- C. Renewal of Board Request for Missoula County to Run Next Year's Elections:** A motion was made by Heather Burgad to renew the board's request for Missoula County to run next year's elections, and seconded by Emmett Anderson. Voting against the motion were none, motion carried unanimously.
- D. Board Organization:**
  - a.** A motion was made by Heather Burgad to approve the reinstatement of Aaron Foster as the Board Chair, and seconded by Emmett Anderson. Voting against the motion were none, motion carried unanimously.
  - b.** A motion was made by Synthia Wendell to approve Heather Burgad as the Board's Vice Chair, and seconded by Emmett Anderson. Voting against the motion were none, motion carried unanimously.

**X. Principal Report (public comment is allowed before and after Board action)**

- a. Compensated Absence Fund:** A motion was made by Emmett Anderson to approve the creation of a Compensated Absence Fund, and seconded by Synthia Wendell. Voting against the motion were none, motion carried unanimously.
- b. Teacher Credit Card:** Freyja Hughes proposed a school credit card for the teaching staff in order to better track staff purchases and differentiate from administration's purchases. The board discussed the proposal and was very receptive to this.
- c. School Store Fundraiser:** Matthew Driessen discussed the board's interest in continuing with the email-based School Store Fundraiser. The board indicated that they were content with discontinuing this fundraiser in place of other sources of fundraising.
- d. DeSmet Jackets:** A motion was made by Heather Burgad to approve the use of ESSER funds to purchase school jackets for staff and board members, who have had to spend more time outside with students since the pandemic began. This motion was seconded by Emmett Anderson. Voting against the motion were none, motion carried unanimously.

**XI. Personnel Report**

- a. Classified Pay Matrix Increase:** A motion was made by Emmett Anderson to approve Mr. Driessen's proposed \$1/hour increase to the Classified Pay Matrix. This motion was seconded by Heather Burgad. Voting against the motion were none, motion carried unanimously.

- b. **Hire of Lauren Driessen as Summer Aid:** A motion was made by Emmett Anderson to approve the hire of Lauren Driessen as a summer aid. This motion was seconded by Synthia Wendell. Voting against the motion were none, motion carried unanimously.
- c. **Approval/Disapproval of \$2,000 Stipend:** A motion was made by Emmett Anderson to approve a \$2,000 stipend for Cody Munson to compensate for his assistance with the summer school program. This motion was seconded by Synthia Wendell. Voting against the motion were none, motion carried unanimously.
- d. **Approval/Disapproval of Summer School Aides:** A motion was made by Synthia Wendell to approve the hire of Kim Fuller, Kim Talbert, Kat Brown, Della Watson, and David Guthrie (sub) as summer school aides, earning their current rate of pay offered by DeSmet, for 4 hours each morning through summer school, to be paid with ESSER funds. This motion was seconded by Emmett Anderson. Voting against the motion were none, motion carried unanimously.
- e. **Approval/Disapproval of Staff to Assist Boys/Girls Club:** A motion was made by Heather Burgad to approve the hire of David Guthrie, Lauren Driessen, Kim Fuller, and Della Watson as staff to assist the Boys/Girls Club over the summer, to be paid with ESSER funds at the BGC current rate of pay, which is \$14/hr. This motion was seconded by Synthia Wendell. Voting against the motion were none, motion carried unanimously.
- f. **Approval/Disapproval of Kelli Ebbs as a Summer School Librarian:** A motion was made by Emmett Anderson to approve the hire of Kelli Ebbs as a summer school librarian for two weeks, receiving a stipend amount at \$100/day, to be paid with ESSER funds. This motion was seconded by Synthia Wendell. Voting against the motion were none, motion carried unanimously.

## **XII. Committee Updates**

- a. **Redevelopment Committee:** Matthew Driessen relayed that Jackson Contracting will be onsite after students have left for the summer. Wood chips were scheduled to be delivered on 5/23. The board discussed the property on 6660 Padre Ln which has some significant water damage following a possible burst pipe over spring break.
- b. **Strategic Plan Committee:** Nothing new to add at this time.
- c. **Negotiations Committee:** Synthia relayed that the final negotiations meetings were scheduled for 5/18 and 5/24.

## **XIII. Upcoming Meetings:** Monday, June 20, 2022

## **XIV. Comments of Guest & School Board Members on Items Not on the Agenda**

**XV. Adjourn:** There being no further business, Heather Burgad made a motion to adjourn the meeting, which was seconded by Synthia Wendell. The motion passed unanimously, and the meeting was adjourned at 7:23pm.

Minutes transcribed by:

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Freyja Hughes, Business Manager/District Clerk

Approved By:

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Aaron Foster, Board Chairman