



DeSmet School District #20
Board of Trustees Regular Meeting
6:00 pm, December 13, 2021
In the School Library

Regular Meeting

The Board of Trustees for DeSmet School District #20 met for a Regular Meeting in the school library.

Board Trustees present: ___Aaron Foster, Board Chairman, Heather Burgad, Emily Villegas, and Synthia Wendell.

Board Trustees Absent: Emmett Anderson.

Others Present: _____Matthew Driessen (Principal), Christy McLaren (District Clerk), and Tyson Watson, (Hulteng, Inc)

I. Call to Order/Pledge of Allegiance - Aaron Foster called the meeting to order at 6:02 pm and the Pledge of Allegiance was recited.

II. Introduction/Comments of Guests on Items not on the Agenda

a. DeSmet Education Association (DEA) Discussion Opportunity - None

III. Recognition of Students and Staff - Mr. Driessen indicates that Ellie Michels and Ms. Goodell have done a wonderful job with the boys basketball team this year. Ms. Brown and Ms. Ebbs set up a concession stand to earn money for the 8th grade class during the 8th grade basketball tournament being held tonight in the school gym. The staff has been working well together and Ms. Ebbs and Ms. Goodell worked together to put on "12 Days of Christmas" Celebrations for all staff to enjoy this month. The new kitchens have been getting used by several teachers and their classes for math and cooking lessons. Everyone has been enjoying the new facility. Mr. Driessen also wanted to thank Yield Dairy for (8) turkeys that they donated for the Holiday Meal on this upcoming Friday.

IV. Board Correspondence - None

Aaron Foster moved directly to Section X. Item A. Discussion - Update on Budget - Tyson Watson of Hulteng, CCM -

V. Review of Minutes - A motion was made by Emily Villegas to approve the minutes from November 15, 2021. The motion was seconded by Heather Burgad. Voting in favor of the

motion were: Heather Burgad, Synthia Wendell, Emily Villegas, and Aaron Foster. Voting against the motion were none.

VI. Review of Warrants - A motion was made by Emily Villegas to approve the warrants from November 10th and November 23rd. The motion was seconded by Synthia Wendell. Voting in favor of the motion were: Heather Burgad, Synthia Wendell, Emily Villegas, and Aaron Foster. Voting against the motion were none.

VII. Review of Budget Reports/Revenues - Christy reviewed budget reports with trustees in attendance.

VIII. Review of Petty Cash & Students Activity Account - Christy indicates that as of 11/30/21 the Petty Cash balance is \$892.00 and the Special Projects/Student Activity Accounts balance is \$11,114.20.

IX. Business Manager's Report - Nothing new to add at this time.

X. Principal Report (public comment is allowed before and after Board action)

A. Discussion - Update on Budget - Tyson Watson of Hulteng, CCM - Tyson Watson indicates that he didn't have a handout of the budget for the bond proceeds, but his records show that we are \$22,000 in the good.

B. Approve/Disapprove - Bids for Maintenance Garage - A motion was made by Emily Villegas to approve the Sirius Bid with Amendments and Add-on's.. The motion was seconded by Synthia Wendell. Voting in favor of the motion were: Heather Burgad, Synthia Wendell, Emily Villegas, and Aaron Foster. Voting against the motion were none.

C. Approve/Disapprove - Bus Driver Certificates - A motion was made by Emily Villegas to approve the attached Bus Driver Certificates. The motion was seconded by Heather Burgad. Voting in favor of the motion were: Heather Burgad, Synthia Wendell, Emily Villegas, and Aaron Foster. Voting against the motion were none.

D. Discussion - Kestrel Court Property - There was a discussion that Mr. Driessen has received letters from local boys and girls little league teams that they are not interested in using the softball fields. These letters have been forwarded to the City parks department. The district is pursuing a lease of the property so that ultimately the district can purchase the property.

E. Discussion - MT Dept of Labor & Industry Safety Inspection - Mr. Driessen indicates that there were a few areas of concern in the inspection. One was that the district needs to be doing safety meetings on a regular basis. Mr. Driessen has worked

with Ellie to get one scheduled for next week and the second item was that there needs to be training on the Grasshopper and the John Deere tractors for staff using that equipment. Training on that equipment is scheduled. Mr. Driessen indicates that he is also working with Ms. Bloom to update the District Emergency Response Manual now that construction is completed. Mr. Driessen will make sure that these items are taken care of and will respond to the MT Dept of Labor and Industry. With the appropriate letter and documents.

F. Discussion/Approve/Disapprove - Update District Safe Return & Continuity of Service Plan - Mr. Driessen would like to keep district policy the same for now and wait until after the first of the year and holiday season to see how the virus spreads before making any changes to the current policy.

G. Report on Status of Student Trip to DC from FY19-20 - Mr. Driessen indicates that the funds that the Board gave in FY19-20 for the Close-Up Trip for 8th grade students are still available for a future class to use, since that trip was cancelled. This year's 8th grade class is not interested in doing a Close-Up trip to Washington DC. The Trustees gave \$1400.00 towards the Close-Up trip in FY19-20.

XI. Personnel Report

A. Acknowledge - Resignation of Christy McLaren - Christy McLaren's resignation was acknowledged.

B. Approve/Disapprove - Sublist - A motion was made by Emily Villegas to approve the addition of Christy McLaren to the sublist at an hourly rate of \$33.17. The motion was seconded by Heather Burgad. Voting in favor of the motion were: Heather Burgad, Synthia Wendell, Emily Villegas, and Aaron Foster. Voting against the motion were none.

XII. Committee Updates

a. Redevelopment Committee -

b. Strategic Plan Committee -

c. Negotiations Committee - This year the trustees will be working with the union utilizing "Interest Based Bargaining". Emily Villegas and Synthia Wendell are on the Negotiations Committee.

XIII. Upcoming Meetings - The next Board Meeting is scheduled for Tuesday, January 18th at 6:00 pm due to the school holiday on that Monday.

XIV. Comments of Guest & School Board Members on Items Not on the Agenda - None

XV. Adjourn - There being no further business, Emily Villegas made a motion to adjourn the meeting, Heather Burgad seconded. All trustees voted “aye” in favor and the meeting was adjourned at 7:52 pm.

APPROVED _____
(Date)

Aaron Foster, Chair of the Board

Minutes scribed and typed by Christy McLaren, District Clerk
