



DeSmet School District #20

Board of Trustees Meeting

7:00 p.m. Wednesday – May 21, 2014

The Board of Trustees for DeSmet School District #20 met for the regular monthly meeting in the school library.

Board Trustees present: Bruin Herr, Paul Hanson, Susan Hudson, Matt Hettick, and Carolyn Rossell

Board Trustees absent: none

Others present: Principal, Shelley Andres; District Clerk, Bernice Beard; Teachers, Amanda Jackson, Alan Fox, Peggy Schmidt, Kris Gardner, Lisa Keyes, Kelli Ebbs; Facilities, Josh Matlock; Don Snavelly, Robbi Ludemann, & Loren Skelton

Item #1 - Call to Order: Bruin Herr called the meeting to order at 7:05 p.m.

Item #2 – Consent Agenda:

A: Approval of Previous Meeting Minutes – Minutes from the April 21, 2014 Regular meeting were reviewed.

B: Approval of Warrant Lists – The list of payroll and claims warrants was passed to each Board member for review and questions and comments.

Trustee, Paul Hanson made the motion to approve the previous meeting minutes and approval of the listed warrants. Matt Hettick seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #3: Principal Report –

- The Health Aide had 187 encounters during the past 30 days, including head checks
- Another vote for 3rd option of FY 15 calendar
- We now have a DeSmet Facebook page
- 7 students have qualified for the Meet of Champions track meet
- Year books are for sale for \$12.50
- May 23rd Band / Choir presentation at Big Sky High School
- Next Booster club meeting if Wednesday May 28, 2014
- June 2nd poetry reading in the library at 10:30
- June 5th is the 8th grade trip City Life for paint ball then bowling
- June 10th Kindergarten promotion at 5:00
- June 11th Kindergarten roundup
- June 11th 8th grade promotion 6:00pm, dance to follow

- June 12th there will be a BBQ for the last day of school families are welcome
- May 30th the 2nd & 3rd graders are going to the Museum of the Rockies in Bozeman
- 5/28/14 2nd & 3rd grade field trip to the Missoula Library
- Barb Martins came and had a meeting with Mrs. Andres & Don Snively to see if the school is in need of anything. There is TIF money to spend.
- Community Eligibility Provision – Vickie is researching if we qualify for free lunches for the entire student body. It looks like we are at 94% right now.

Item #4: Business Manager/District Clerk Report –

- As of 4/30/14 the Petty Cash account had a balance of \$194.68; the Special Projects account had a balance of \$15,373.42.
- There were no elections for school board trustees
- Look into MT Coop to see if it is worth the annual fee to save money on supplies

Item #5: Maintenance Report – The irrigation is fixed, we believe it broke when the pitless was replaced. The joint was replaced with heavier pvc. Dirt is coming for sod.

Item #6: Committee Reports – RTI-MBI Summer Institute June 16th - 20th is in Bozeman. The team will be made up of those who have been working together for the last two years. District will pay for the conference, and mileage for at least one person to transport everyone to Bozeman. Accommodations will be in the dorms. There is a possibility of five people going.

Item #7: Executive Session – salary contract ~~Action/Approve~~

10 min

Item #8: Executive Session – Principal evaluation ~~Action/Approve~~

41 minutes

Item #9: Child Start, Inc. Mr. Skelton came and spoke to the board. Head Start is looking for another location to rent. They will provide preschool for 3–5 year olds. Head Start will provide the transportation. There will be two sessions of approximately 17 kids in each. DeSmet will serve the food, and Child Care Inc. will pay for it. Child Care Inc. needs to know if DeSmet can do this within a month. This will be added as an action item for the June meeting.

Item #10: Non-Renewal of Non-Tenure Teachers-Mrs. Andres made the recommendation to non-renew Peggy Schmidt. Peggy gave the board a letter to review, and asked for the opportunity to apply for the SPED teaching position for the FY15. She was disappointed in the non-renewal notification. Mr. Herr told her anyone can apply for the open position. Paul Hanson made a motion to non-renew Peggy Schmidt for the SPED position FY15. Carolyn Rossell seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #11: Renewal of Non-Tenure Teachers-Mrs. Andres made the recommendation to re-hire the following non-tenure teachers:

Kris Gardner 1.0 FTE- Carolyn Rossell made the motion to renew Ms. Gardner for FY15 at 1.0 FTE, Bruin Herr seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Greg Chambers 0.5 FTE- Paul Hanson made the motion to renew Mr. Chambers for FY15 at 0.5 FTE, Sue Hudson seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Amanda Jackson 1.0 FTE - Sue Hudson made the motion to renew Ms. Jackson for FY15 at 1.0 FTE. Matt Hettick seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed

Jason Gruber 0.5 FTE - Sue Hudson made the motion to renew Mr. Gruber for FY15 at 0.5 FTE. Paul Hanson seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Michela Anderson 0.5 FTE - Paul Hanson made the motion to renew Ms. Anderson for FY15 at 0.5 FTE. Carolyn Rossell seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Kelly Ebbs 1.0 FTE - Paul Hanson made the motion to renew Ms. Ebbs for FY15 at 1.0 FTE. Matt Hettick seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Lisa Keys 0.5 FTE. Sue Hudson made the motion to renew Ms. Keyes for FY15 at 0.5 FTE. Matt Hettick seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #12: Renewal of Salaried Positions for FY15

Mrs. Andres made the recommendation to renew Robbi Ludemann as the Business Manager / District Clerk - Carolyn Rossell made the motion to renew Ms. Ludemann for FY15. Paul Hanson seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Mrs. Andres made the recommendation to renew Shelley Andres as the Building Administrator. Paul Hanson made the motion to renew Mrs. Andres for FY15. Carolyn seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Mrs. Andres made the recommendation to non-renew Josh Matlock as Facilities & Grounds maintenance technician. Josh asked to speak to the board in private, they agreed. When back in session Josh asked if he could re-apply for the position. He was told yes. Carolyn Rossell made the motion to non-renew Mr. Matlock for FY15 Facilities & Grounds maintenance technician. Paul Hanson seconded the motion. Four trustees voted 'aye' Susan abstained. Motion passed.

Item #13: Stipend for Principal Substitute

Mrs. Andres made the recommendation to pay Ms. Anderson, a stipend of \$750 for the second semester of FY14. Paul Hanson made the motion to approve the \$750 stipend. Matt Hettick seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #14: New Hire Substitute - Mrs. Andres made the recommendation to hire Rikki Lanier at a substitute for FY14. Sue Hudson made the motion to approve Mr. Lanier as a substitute for FY14. Carolyn Rossell seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #15: FY14 Audit Proposal - Bernice made the recommendation to sign the contract with Ronald Foltz CPA at a cost of \$10,000.00. Carolyn Rossell made the motion to sign

the contract for FY15 audit with Ronald Foltz CPA. Bruin Herr seconded the motion. All Trustees voted 'aye' in favor of the motion. Motion passed.

Item #16: MUST rates for FY15 - Bernice made the recommendation to continue our health insurance with MUST. The rates are staying the same. Paul Hanson made a motion to continue the contract with MUST for FY15. Carolyn Rossell seconded the motions. All Trustees voted 'aye' in favor of the motion. Motion passed.

Item #17: AltaCare Contract for FY15 - Scott and Robin received a 100% on their review. Their boss Dave said they are the only team to do this. Paul Hanson made a motion to continue the contract with AltaCare for FY15. Sue Hudson seconded the motion. All Trustees voted 'aye' in favor of the motion. Motion passed.

Item #18: Election Contract for FY15 - Bernice presented the board with the Missoula County election contract for FY15. Paul Hanson made a motion to sign the contract for FY15. Bruin Herr seconded the motion. All Trustees voted 'aye' in favor of the motion. Motion passed.

Item #19: Adopt District Policies 4000-7000 series. Mrs. Andres has sent our current student and parent handbook to Bea for review. Paul Hanson made the motion to approve the 4000-7000 series district policies. Bruin Herr seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.
Mrs. Andres has sent our current student and parent handbook to Bea for review. To make sure they are in compliance with the policies.

Item 20: Summer flooring project - 9 classrooms and 4 offices will have the flooring replaced this summer. Paul Hanson made a motion to approve phase four of the flooring project to be completed. Bruin Herr seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item 21: Trustee Appointment & Board Reorganization - Matt Hettick made a motion to appoint Robbi Ludemann as the Business Manager / District Clerk. Paul Hanson seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed

Don Snavely & Matt Hettick signed the Oath of Office
Paul Hanson accepted the position of Board Chair
Carolyn Rossell accepted the position of Vice-Chair

Item 22: Go Math Subscription - Mrs. Andres recommended that The District order Go Math for K-8 with a six year subscription, and professional development. The teachers at the meeting said they are very excited about the new curriculum they will not have to continue supplementing what they have. Susan Hudson made a motion to purchase a six year subscription for K-8 with professional development. Bruin Herr seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #23: *Public Comment.* None

Item #24: *Sign Warrants.*

Item #25 - Adjournment: There being no further business, the meeting was declared adjourned at 9:36 p.m. by Paul Hanson, Chair of the Board.

APPROVED 6-23-2014
(date)

Paul Allen Hanson
Paul Hanson, Chair of the Board

Minutes scribed and typed by Robbi Ludemann, District Clerk

Robbi Ludemann