



DeSmet School District #20

Board of Trustees Meeting

7:00 p.m. Monday – April 21, 2014

The Board of Trustees for DeSmet School District #20 met for the regular monthly meeting in the school library.

Board Trustees present: Bruin Herr, Paul Hanson, Susan Hudson, Carolyn Rossell, and Matt Hettick

Board Trustees absent: none

Others present: Teachers, Laurie Ginn, Melanie Pettit; Principal, Shelley Andres; District Clerk, Bernice Beard; Facilities, Josh Matlock; Don Snavelly, Robbi Ludemann, Jamie King and family

Item #1 - Call to Order: Bruin Herr called the meeting to order at 7:03 p.m.

Item #2 – Consent Agenda:

A: Approval of Previous Meeting Minutes – Minutes from the March 17, 2014 Regular meeting were reviewed.

B: Approval of Warrant Lists – The list of payroll and claims warrants was passed to each Board member for review and questions and comments.

Trustee, Paul Hanson made the motion to approve the previous meeting minutes and the listed warrants. Carolyn Rossell seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #3: Principal Report –

- Mrs. Andres received an email from Bea Kaleva regarding the District Policy numbers associated with each of the Agenda items. Bea offered to do this for the Board members for a few months so they can see how the meetings are related to the District policies.
- The Health Aide had 163 encounters during the past 30 days, including heads checks.
- The dentist was here today to provide services to the students in need.
- Friday, April 18th was Earth Day kick off for the students. They participated in a number of stations located throughout the school to demonstrate different ways humans can help to preserve the earth in its natural state.
- Earth Day activities are continuing through the month with three recycling stations located in the building and weighing the food and trash waste created by the kitchen. The classrooms have an opportunity to guess the weight each day.
- April 25th is mid-term end. Reports will go out the following week.
- Friday, the 25th is the Middle School Masquerade Dance at 7:00pm in the school gym. Following the dance will be Lock-in Night. The students will have numerous

activities to participate in, movies to watch, breakfast in the morning and will be picked up at 7:00am Saturday morning. The dance is being sponsored by the 2014 eighth grade class, the lock-in night sponsored by the student council.

- SBAC testing is well underway. 5th and 3rd grade are finished, 6th and 7th grades are testing this week, and 4th and 8th grades will test next two weeks. Mrs. Andres thanked the Board of Trustees for purchasing the new computers, and headphones in time for the testing... they appear to be working great.
- May 5-9 is Staff Appreciation week and the Scholastic Book Fair.
- Mrs. Andres sent a letter to one of the parents informing them that they are no longer allowed on campus. If any of the Board members would like more information regarding this matter, please contact her.

Item #4: Business Manager/District Clerk Report –

- As of 3/31/2014 the Petty cash account had a balance of \$999.57; the Special Projects account had a balance of \$15,675.09.
- MUST health insurance premiums will remain the same for fiscal year 2015, Bernice received the official quote after the agenda had been posted – it will be on the May 2014 as an agenda item.
- Ms. Beard requested that the Board meeting in June be pushed back by one week to the 23rd at 7:00pm. This will allow time for the new Business Manager/District Clerk to attend the MASBO training week in Billings June 16-20 and be present for the last Board meeting of the fiscal year. Board members agreed.

Item #5: Maintenance Report –

- Josh gave each of the Board members comparisons for a new floor machine. The previously discussed and demonstrated machine (*Nace Care AV12qx*) is highlighted in pink on the comparison sheets. The Board members thanked Mr. Matlock for securing more information and made the decision to purchase the floor machine that Josh had tested in December. Since the purchase is under the \$5,000 threshold, no official motion was necessary.
- When activating the irrigation system Josh discovered water bubbling out of the ground! He contacted 4G right away and they will be working to get it repaired. It won't be known until after excavation what actually has broken. Once the repairs are completed, Josh will arrange for topsoil to be placed around the well and then put down sod to be ready for the field day near the end of the school year.
- All the trees and bushes on the property have been pruned. EKO compost waived the disposal fee for the District to dispose of the 17 bags of yard waste.
- The grounds have been sprayed for weeds and they are dying. A second spray may be necessary to keep on top of them.

Item #6: Committee Reports –

The RTI team is planning to attend the MBI Summer Institute June 16-20, 2014 in Bozeman, MT. Mrs. Andres will give a list of participants to the Board during the May Board meeting. So far Mrs. Andres, Ms. Jackson, Mrs. Keyes, and Mrs. Mattingley will be attending. Mrs. Ginn will possibly attend as well.

Item #7: Parent Request for Student Enrollment. Jamie King made a request to the Board of Trustees to allow her daughter, Alicia, to attend DeSmet School beginning in the fall of 2014. She is currently enrolled in pre-kindergarten. Alicia will be dropped off at her grandmother's home every morning and ride the bus to and from school. Grandma lives in the district and since she will be her primary contact during the school day, Mrs. King would like to use her address for Alicia to attend DeSmet. Carolyn Rossell made a motion to allow Alicia King to attend DeSmet School beginning in August 2014. Paul Hanson seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #8: Adopt 2014-2015 School Calendar. Mrs. Andres revealed the results of the school calendar option review as follows:

- Option 1: 4 votes
- Option 2: 6 votes
- Option 5: 3 votes

The Board members also viewed the MCPS calendar for 2014-2015 to see the comparable PIR and break days. Matt Hettick made the motion to adopt Option 2 as the school calendar for the 2014-2015 school year. Carolyn Rossell seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed. Mrs. Andres again thank the committee members for their time and efforts to put the options together.

Item #9: Adopt School Policies 4000-7000 Series. Item was tabled until next month.

Item #10: Renewal of Certified Tenured Teachers. Mrs. Andres made the recommendation to re-hire the following certified teachers:

- Linda Briggeman 1.0 FTE
- David Feeley 1.0 FTE
- Alan Fox 1.0 FTE
- Laurie Ginn 0.6 FTE
- Melanie Pettit 1.0 FTE
- Robin Ray 1.0 FTE

Carolyn Rossell made a motion hire these six tenured teachers for the 2014-2015 school year. Matt Hettick seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed. Mrs. Andres will hand out the pay contracts tomorrow, Tuesday April 22, 2014.

Item #11: Go Math Subscription. David Feeley, Melanie Pettit, and Robin Ray were on the committee to review the new math curriculum and *Go Math* was the product that they selected for the District. The Board members had the opportunity to review the proposal of \$15,609.20 for a six-year commitment. The Go Math subscription covers all the teacher documentation, e-learning, and consumables for the students, including shipping costs, for a period of six years. The Board members requested additional proposals for a 3 year, 4 year, and 5 year subscription. Additionally, Paul Hanson requested a cost comparison with a textbook product. Mrs. Andres and Ms. Beard will contact Diane O'Hara, the Houghton Mifflin Harcourt representative tomorrow to gather more detailed information regarding updates to the Go Math and textbook alternatives. The Board members also requested other Districts/Teachers currently using the series be contacted for their feedback on the series. They also want more in-depth information regarding the 6-8 portion of the series prior to moving forward. Go Math will be an action item for the May 2014 Board meeting.

Item #12: Child Start, Inc. Request. No show.

Item #13: Business Manager/District Clerk – New Hire Recommendation. Mrs. Andres recommended the hire of Robbi Ludemann as the Business Manager/District Clerk as she has a strong accounting background with nine years' experience doing taxes, payroll and bookkeeping. Matt Hettick made a motion to hire Mrs. Ludemann to be the Business Manager/District Clerk for DeSmet School District. Paul Hanson seconded the motion. All trustees voted 'aye'. Motion passed.

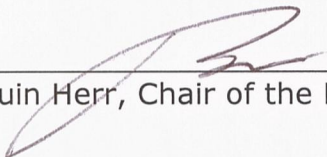
Item #14: *Public Comment.*

- Bruin Herr thanked the teachers for reviewing the math materials and giving their feedback on the Go Math series.
- Mrs. Ginn inquired about a school-wide adoption or a separate K-5 and 6-7-8 for the math series. The Board members would like to see a K-8 progression.

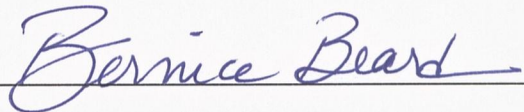
Item #15: *Sign Warrants.*

Item #16 – Adjournment: There being no further business, the meeting was declared adjourned at 8:43 p.m. by Bruin Herr, Chair of the Board.

APPROVED 5/21/2014
(date)


Bruin Herr, Chair of the Board

Minutes scribed and typed by Bernice Beard, District Clerk


Bernice Beard