



DeSmet School District #20
Board of Trustees Meeting
7:00 p.m. - February 18, 2014

The Board of Trustees for DeSmet School District #20 met for the regular monthly meeting in the school library.

Board Trustees present: Bruin Herr, Paul Hanson, Matt Hettick, and Carolyn Rossell

Board Trustees absent: Susan Hudson

Others present: Teacher, David Feeley; Principal, Shelley Andres; District Clerk, Bernice Beard; Facilities, Josh Matlock; Community Member, Dani Lamberton

Item #1 - Call to Order: Bruin Herr called the meeting to order at 7:02 p.m.

Item #2 – Consent Agenda:

A: Approval of Previous Meeting Minutes – Minutes from the January 21, 2014 Regular meeting were reviewed.

B: Approval of Warrant Lists – The list of payroll and claims warrants was passed to each Board member for review and questions and comments.

Trustee, Paul Hanson made the motion to approve the previous meeting minutes and the listed warrants. Carolyn Rossell seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #3: Principal Report –

- With the start of the second semester, the middle school students are having a Grab-n-Go breakfast available to them during their homeroom period.
- Twelve 7th & 8th graders participated in the Missoula County Junior High School Band Festival today. During the day they had the opportunity to practice with all the participating schools with a concert to follow at 7:00pm at the Jefferson Center. Lunch and dinner were provided for the students.
- The testing window for SBAC begins on March 18th and will be open for 12 weeks. Grades 3-8 will test in English Language Arts and Reading. The 4th & 8th grades will test in Science with the existing MontCAS test.
- DeSmet's annual Science Fair will be held Tuesday, February 25th in the school gym. The community is invited to view the fair entries from 5:00-6:00pm.
- Ila Makela will be representing DeSmet School at the County Spelling Bee on Thursday, February 27th at Sentinel High School auditorium.
- The dentist will be at school on Friday, February 28th to apply sealants to students teeth.
- The annual Butler Creek Boogie is Saturday, March 1st.

- February is 'I Love to Read' month. On Thursday, February 27th DeSmet will host the first annual DeSmet Reading Night from 5:00 – 6:30pm. Dinner will be served first in the gym followed by reading in the school library. A free book will be given to those who attend the event.
- Thursday, February 13th was a two hour late start for the students and staff due to icy road conditions. Bruin requested that his name be added to the phone tree list of contacts.

Item #4: Business Manager/District Clerk Report –

- As of 1/31/2014 the Petty cash account had a balance of \$925.00; the Special Projects account had a balance of \$14,856.96.
- Bernice requested the Board members to provide a salary range for posting the Business Manager/District Clerk position. A starting range of \$35,000 - \$40,000 and a flat fee to be contributed to health insurance will be posted. The Board members asked Ms. Beard to post the job the first week of March and leave open until March 28, 2014. The Board members and Mrs. Andres will review the candidates and interview the second or third week of April.
- A running cash total of each District fund was also given to the Board members.

Item #5: Maintenance Report –

- Josh reported back to the Board members regarding the new floor machine he spoke about during the January 2014 Board meeting. The machine comes with a one year manufacturer's warranty – any other service work can be accomplished through Janitor's World. Cost of the unit is \$3500 with an additional \$300-\$400 dollars for the attachment tools. A formal quote will be secured and presented at the March Board meeting.
- Mr. Matlock put up the DeSmet logo sign in the front lobby area. The sign was generously donated by the Booster Club!

Item #6: Committee Reports –

- RTI had their last meeting at the Wingate on February 11th.
- Grade Band meetings are being held on Tuesday afternoons to offer helpful strategies for instruction and/or behavior issues.
- Carolyn Rossell volunteered to be on the Calendar Committee which will begin meeting from 3:30-4:00pm on Monday or Wednesday afternoons.
- Mrs. Andres put a request out for a Standard Based Grading Books book club. She had one teacher response so far and they will begin meeting in March.

Item #7: Trustee Vacancy – Possible Appointment. Ralph Fessenden announced his resignation as a Board member on January 26, 2014, effective immediately. The Board of Trustees is required to fill the vacant position within 60 days of the announcement. Carolyn Rossell made a motion to appoint Mr. Matt Hettick to the vacant position effective immediately. Bruin Herr seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed.

Item #8: Trustee Election Resolution. School elections for 2014 are scheduled for May 6, 2014. Paul Hanson made the motion for a Trustee Resolution Calling for an Election, Carolyn Rossell seconded the motion. All trustees voted 'aye' in favor of the motion. Motion passed. This will be a mail ballot election for two Trustee positions. One three

(3) year term, currently held by Mrs. Susan Hudson; and one two (2) year term currently held by Matt Hettick.

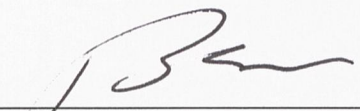
Item #9: New Hires. Mrs. Andres presented the Board members with an updated substitute list, adding Laney Richards and removing those individuals who are no longer available to sub. Paul Hanson made a motion to adopt the revised substitute list, Carolyn Rossell seconded the motion. Motion passed.

Item #10: Public Comment. Community member, Dani Lamberton, inquired about the possibility of creating a Facebook page for the Booster Club and making a link to it on the DeSmet website. A short discussion was had regarding some concerns, and it was decided it was worth looking into. Mrs. Andres and the Board members will check the school policies and with outside sources and bring the information to a future Board meeting.

Item #11: *Sign Warrants.*

Item #12 - Adjournment: There being no further business, the meeting was declared adjourned at 7:54 p.m. by Bruin Herr, Chair of the Board.

APPROVED 3/17/2014
(date)



Bruin Herr, Chair of the Board

Minutes scribed and typed by Bernice Beard, District Clerk

Bernice Beard