



# DeSmet School District #20

## Board of Trustees Meeting

7:00 p.m. Monday December 19, 2016

---

The Board of Trustees for DeSmet School District #20 met for a meeting in the school library.

**Board Trustees present:** Dani Lamberton, Marie Michels, Rick Mallozzi, Aaron Foster, Meredith Webster

**Board Trustees Absent:** None

**Others Present:** Principal Matthew Driessen

**Item #1:** Call to Order - Dani Lamberton called the meeting to order at 7:00 pm.

**Item #2:** Consent Agenda  
a) Approval of Previous Meeting Minutes  
b) Approval of Warrant Lists

Minutes and warrants were reviewed with questions regarding the TIF, sport travel and the teacher's health insurance. Rick made a motion to approve the previous meeting minutes, Meredith seconded. All trustees voted "aye" in favor, motion passed. Rick made a motion to approve the warrant lists, Aaron seconded. All trustees voted "aye" in favor, motion passed.

**Item #3:** Public Comment - None

**Item #4:** Principal Report - 109 students; Mr. Feeley and Ms. Eggleston went to STEAM training in Ohio and came back with a report of what they learned; Mrs. Pettit and Mrs. Briggeman went to STAR training; the school may be offered TIF money for a School District sign; report on meeting at CAPS - he and Dani had attended a meeting at CAPS regarding the rezone request and had come to an agreement with the property owner, the agreement was not presented to the Missoula Consolidated Planning Board, CAPS director Pat O'Herren stated that we could put the agreement in writing to take to the County Commissioners which is scheduled for January 11; student council is taking kids shopping; Thursday is Holiday dinner at lunch time; Lawson is working with a mental health company for family counseling - we would provide the room.

**Item #5:** Business Manager/District Clerk Report - Petty cash balance is \$853.36, Special Projects \$15,259.62. Auditor was in today. Robbi started training a temporary clerk.

**Item #6:** Maintenance Report - Nothing new to report.

**Item #7: Committee Reports** - Rick reported that the next budget meeting will be in February to start preparing for next year's budget. The Gym committee will plan for a meeting to discuss funding for the needs assessment.

**Item #8: Review/Action - 16-17 Substitute List** - None

**Item #9: Review/Action - Certified Employee Lane Change** - Ms. Gardner and Ms. Ebbs made notification of their intent to move over on the pay scale contingent on completion of credits.

**Item #10: Review/Action - Volunteer Assistant Coach Stipend** - Jeremy Kuchel - Mr. Driessen recommended the board approve and sign a contract for Mr. Kuchel's work as assistant coaching for basketball earlier in the year. Marie made a motion to approve Mr. Kuchel as assistant coach and pay him the assistant coach stipend, Rick seconded. All trustees voted "aye" in favor, motion passed.

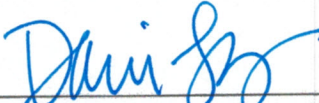
**Item #11: Personnel Issue - Executive Session** - The board entered executive session at 8:00 pm and came out of executive session at 8:22 pm.

**Item #12: Review/Action - Resignation & Possible Administrative Leave Business Manager/District Clerk** - Robbi Ludemann - Mrs. Ludemann offered her resignation as Business Manager. Mrs. Ludemann was offered Administrative leave with pay until December 31, 2016, and she accepted. She offered to come in to train the temporary clerk.

**Item #13: Review/Action - Approve Contracting Temporary Clerk** - Mr. Driessen recommended that the board approve hiring a temporary clerk until we find the right person for the job. He recommends that the temporary clerk work two days per week for \$15 per hour. Mr. Driessen recommends that we contract with a consultant to oversee the temporary clerk - Mr. Driessen made contact with Tom Watson on the Friday before the board meeting - discussion regarding the contract and cost to the school. The board will meet again at a special meeting to approve the temporary clerk and consultant. Meredith made a motion to approve hiring a temporary clerk for two days per week at \$15 per hour until a fulltime clerk is hired. Aaron seconded the motion. All trustees voted "aye" in favor, motion passed.

**Item #14: Sign Warrants**

**Item #15: Adjournment** - Marie made a motion to adjourn the meeting at 8:45 pm, Rick seconded. All trustees voted "aye" in favor, motion passed.

  
\_\_\_\_\_  
Dani Lambertson, Board Chair

\_\_\_\_\_  
Minutes scribed by Robbi Ludemann, District Clerk