



DeSmet School District #20

Board of Trustees Meeting

7:00 p.m. Monday – September 19, 2016

The Board of Trustees for DeSmet School District #20 met for a special meeting in the school library.

Board Trustees present: Dani Lamberton, Marie Michels, Rick Mallozzi, and Meredith Webster

Board Trustees absent: Aaron Foster

Others present: Principal Matthew Driessen, District Clerk, Robbi Ludemann, David Feeley, Jim Lindsay, Kim Talbert, Vicki Richards, Kim Fuller, & Mike Sewell

Item #1 - Call to Order: Dani Lamberton called the meeting to order at 7:00 p.m.

Item #2: Consent Agenda - Approve minutes, special minutes, and warrant lists - Minutes and expenditures were reviewed. Marie Michels made a motion to approve the minutes and the warrant lists. Rick Mallozzi seconded the motion all trustees voted 'aye' in favor, motion passed.

Item #3: Public Comment – The repair of musical instruments were discussed. A list will be kept of which are being repaired.

Item #4: Principal Report – Student enrollment is 109. Looking into STEM curriculum, and common core training. MAPS testing (there were some computer issues). News crew was out for Indian Ed for All presentation.

Item #5: Business Manager / District Clerk report - Balance of Petty cash on 8/31/16 was \$495.64. Balance of Special Projects on 8/31/16 was \$14,732.89. Working on E-grants & TEAMS both due Nov 1st. SPED permissive Levy cost this month are \$ 2,920.00. Dani, Rick & I will be attending an MTSBA training on Wednesday.

Item #6: Maintenance Report - New playground equipment has arrived, install October 20th & 21st. Plan on asbestos training over Christmas break.

Item #7: Committee Report -

Review / Action Gym Committee Appointment Process - meeting with architect this week. Would like to appoint members without needing board approval every time. Keep bringing to board for approval.

Review / Action Parent Survey - Survey for gym, meeting will be set up to select questions, hopefully survey can be conducted at parent teacher conference.

Item #8: Review / Action - Football coach- Jeremy Kuchel - Dani made a motion to hire Jeremy Kuchel as the football coach. Rick Mallozzi seconded the motion. All trustees voted 'aye' in favor. Motion passed.

Item #9: Review/Action - New Hires Cook's Aide's
Cook's Aide FTE 0.5 - Katelynn Sewell -
Cook's Adie FTE 0.5 - Harmony Roberts-Anibaldi - Rick made a motion to hire Katelynn and Harmony as Cook's Aide FTE 0.5 each for the 16-17 school year. Dani seconded the motion. All trustees voted 'aye in favor motion passed.

Item #10: Review / Action 16-17 sub list - sub list was reviewed, Dani made a motion to approve the updated sub list. Meredith seconded the motion. All trustees voted 'aye' in favor. Motion passed.

Item #11: Review / Action - DEA Negotiations - MOA from DEA was reviewed will be added to existing CBA. Rick made a motion to approve the MOA. Dani seconded the motion. All trustees voted 'aye' in favor. Motion passed.

Item #12: Review / Action - Employer provided Health & Life Insurance for Classified staff - Rick reported we can afford to offer this to classified, it has been worked into the budget. Rick made the motion to approve paying health insurance for classified staff. Marie seconded the motion. All trustees voted 'aye' in favor. Motion passed.

Item #13: Review / Action - Substitute principal - 1st Robin Ray, 2nd Melanie Pettit, 3rd Kris Gardner - Robin is a few credits short of Admin degree. Dani made a motion to approve the three principal substitutes. Meredith seconded the motion. All trustees voted 'aye' in favor. Motion passed.

Item #14: Review / Action - Gymnasium Usage Agreement - discussion on who is charged, changing wording in the release & waiver of liability agreement section. Discussions about gym bathrooms being closed. Open them during rentals. Possibly adding a cleaning fee to agreement. Table until next meeting.

Item #15: Review / Action - Financial / Budget Reports in board packet - discussion on financial reports. All three (3) financial reports will be included in board packets going forward.

Item #16: Review / Action FY16 Audit Contract - Audit contract was reviewed. Meredith made a motion to approve the audit contract. Rick seconded the motion. All trustees voted 'aye' in favor. Motion passed.

Item #17: Review / Action - Appoint member to Missoula Area Curriculum Consortium Board - Dani made a motion to appoint Mr. Driessen to the Missoula Area Curriculum consortium. Meredith seconded the motion. All trustees voted 'aye' in favor. Motion passed.

Item #18: Review / Action - FP-14's (Student Attendance Agreement) - Three (3) FP-14th have been received. The board chair will acknowledge them and sign them.

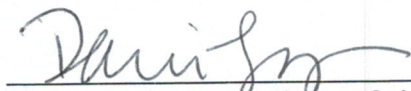
Item #19: Review / Action - free lunch for teachers who volunteer - teachers who volunteer to do lunch detention will get a free lunch. Discussion on reasons students get a lunch detention, and steps that are taken if student's behavior continues. El Rod 3 tier system. Rick made a motion to approve the free lunches for volunteer teachers. Meredith seconded the motion. All trustees voted 'aye' in favor. Motion passed.

Item #20: Review / Action - Disposal of District Property - List was reviewed, list will be updated with items ready for disposal and placed on next agenda.

Item #21: Discussion - Priorities/Goals for new Building Administrator/Principal - Matt reported he is working on a lot of projects: MBI/RTI, discipline, academics, bullying, no excuses university, summer MBI, STEM training, training staff. Will be having a meeting with Flagship about afterschool care.

Item #22: Sign Warrants

Item #23: Adjournment - There being no further business, Dani made a motion to adjourn the meeting at 9:15pm. Meredith seconded the motion. All trustees voted 'aye' in favor. Motion passed.



Dani Lambertson, Chair of the Board

Minutes scribed and typed by Robbi Ludemann, District Clerk



10-17-16

Expenditure List - September.
2016-2017

Range of Days: 21 to 30
Select All (All Transactions).
Exclude Payroll.

Filename: FoxieToExpList (DeSmet Public Schools).tsv
Location: C:\Program Files (x86)\Foxie Lady Computers\Fund Accounting\Output\

Print by Number - Detail

Transaction Number	To Whom	Amount	PO Number	Invoice	Purpose	Line Item Account	Date	Status
Claims Check 16417	Kaleva Law Firm	75.00			Section 504 Legal Up	101-100-1000-582	09/30/2016	Written
Claims Check 16417	Kaleva Law Firm	75.00			Section 504 Legal Up	101-100-1000-582	09/30/2016	Written
Claims Check 16417	Kaleva Law Firm	75.00			Section 504 Legal Up	101-100-1000-582	09/30/2016	Written
		225.00	Total					
Claims Check 16418	Mastercard	55.72			supplies	101-100-1000-610	09/30/2016	Written
Claims Check 16418	Mastercard	2.95			meeting	101-100-2410-582	09/30/2016	Written
Claims Check 16418	Mastercard	139.99			5th supplies - robot	101-100-1000-610	09/30/2016	Written
Claims Check 16418	Mastercard	16.00			notary stamp	101-100-2510-610	09/30/2016	Written
Claims Check 16418	Mastercard	100.51			summer MASBO reserva	101-100-2510-582	09/30/2016	Written
Claims Check 16418	Mastercard	254.00			spelling bee	101-100-1000-610	09/30/2016	Written
Claims Check 16418	Mastercard	33.60			supplies -art	101-100-1000-610	09/30/2016	Written
Claims Check 16418	Mastercard	95.01			supplies	101-100-1000-610	09/30/2016	Written
		697.78	Total					
Claims Check 16419	Missoula Electric Cooperative,	831.35			September 16 Electri	101-100-2620-412	09/30/2016	Written
Claims Check 16420	Northwestern Energy	0.46			September 16 Gas	101-100-2620-411	09/30/2016	Written
Claims Check 16420	Northwestern Energy	6.65			September 16 Gas (9Y	101-100-2620-411	09/30/2016	Written
		7.11	Total					
Claims Check 16421	MUST	8,782.00			Health Insurance-Oct	101-100-1000-260	09/30/2016	Written
Gen.Purpose JV 160801		-5,296.00			MUST auto clear	101-100-1000-260	09/30/2016	Cleared
		5,247.24						

Overall Fund Totals

5,247.24 101-General Fund 5,247.24 Elementary

5,247.24 Overall Total

Davis for R Ledemann 10-17-16

Expenditure List - October.
2016-2017

Select All (All Transactions).
Exclude Payroll.

Filename: FoxieToExpList (DeSmet Public Schools).tsv
Location: C:\Program Files (x86)\Foxie Lady Computers\Fund Accounting\Output\

Print by Number - Detail

Transaction Number	To Whom	Amount	FO Number	Invoice	Purpose	Line Item Account	Date	Status
Claims Check 16422	Hi-Line Moving Services	2,996.07			moving expenses	101-100-2410-180	10/14/2016	Written
Claims Check 16423	4-G Plumbing & Heating	378.53		81542	urinal repair	101-100-2620-440	10/18/2016	Written
Claims Check 16423	4-G Plumbing & Heating	41.50		81561	furnace not igniting	101-100-2620-440	10/18/2016	Written
	Total	420.03						
Claims Check 16424	Acadia Montana	2,077.64		0094789	Medicaid Invoice	115-105-2113-330-217	10/18/2016	Written
Claims Check 16424	Acadia Montana	1,991.10		0083550	Medicaid Invoice	115-105-2113-330-217	10/18/2016	Written
Claims Check 16424	Acadia Montana	2,799.93		0133047	Medicaid Invoice	115-105-2113-330-217	10/18/2016	Written
Claims Check 16424	Acadia Montana	1,437.03		0119787	Medicaid Invoice	115-105-2113-330-217	10/18/2016	Written
	Total	8,305.70						
Claims Check 16425	Amazon	19.12			postage machine ink	101-100-2300-532	10/18/2016	Written
Claims Check 16425	Amazon	58.43			supplies- flash driv	101-100-1000-610	10/18/2016	Written
	Total	77.55						
Claims Check 16426	Amy Beck	29.40			September 2016 Indiv	110-280-2700-514	10/18/2016	Written
Claims Check 16427	Bargreen Ellingson Foodservice	45.30		007730636	supplies - paring kn	112-910-3100-610	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	198.88		39118	Football transportat	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	72.32		39117	Football return from	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	43.91		157	Fuel reimbursement Au	110-100-2700-513	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	175.56		39106	Volleyball to potoma	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	414.96		39119	F-ball to Phillipsbur	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	310.08		39203	V-ball to Seeley Lak	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	126.56		39205	V-ball to Bonner	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	72.32		39204	V-bal to Frenchtown	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	216.96		29124	4th grade field trip	101-100-2700-516	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	198.36		39120	Football transportat	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	126.26		39105	V-ball to Lolo & F-b	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	314.64		39179	f-ball to Seeley	101-720-2700-510	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	9,988.80			October 16 bus contr	110-100-2700-513	10/18/2016	Written
Claims Check 16428	Beach Transportation Company	90.40		39175	4/5/6 field trip to	101-100-2700-516	10/18/2016	Written
	Total	12,350.01						
Claims Check 16429	Blackfoot Communications	40.88			telephone service	101-100-2300-531	10/18/2016	Written
Claims Check 16430	Capstone Web Services	78.00		INV-0217	Website Maintenance	128-100-2580-330	10/18/2016	Written
Claims Check 16431	Centric Internet Services Corp	75.00		67251	Service call replace	128-100-2580-330	10/18/2016	Written
Claims Check 16432	Clinton School District	3,308.74		161703	Preschool transporta	110-280-2700-511	10/18/2016	Written
Claims Check 16433	Community Home Service Dairy	125.60		0928	Food Supply Milk	112-910-3100-630	10/18/2016	Written
Claims Check 16433	Community Home Service Dairy	94.41		0925	Food Supply - Milk	112-910-3100-630	10/18/2016	Written
Claims Check 16433	Community Home Service Dairy	48.24		0921	Food Supply - Milk	112-910-3100-630	10/18/2016	Written

DeSmet Elementary School

10/13/2016
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Expenditure List - October.
2016-2017

Print by Number - Detail

Transaction Number	To Whom	Amount	PO Number	Invoice	Purpose	Line Item Account	Date	Status
Claims Check 16433	Community Home Service Dairy	108.68		0918	Food Supply - Milk	112-910-3100-630	10/18/2016	Written
		376.93	Total					
Claims Check 16434	Crisp Water Technologies, Inc.	75.00		7134	October 2016 Water T	101-100-2620-440	10/18/2016	Written
Claims Check 16435	Culligan Water Company	48.00			Water/Filter/Softener	120-160-2620-421	10/18/2016	Written
Claims Check 16436	Desmet School District #20	3.50			lunches for teachers	101-100-1000-590	10/18/2016	Written
Claims Check 16437	Desmet School Petty Cash	248.00			football refs	101-720-3500-330	10/18/2016	Written
Claims Check 16438	Food Services Of America	170.14		8513927	Food Supplies	112-910-3100-630	10/18/2016	Written
Claims Check 16438	Food Services Of America	22.10		8517902	Supplies-soap	112-910-3100-610	10/18/2016	Written
Claims Check 16438	Food Services Of America	51.50		8510332	Supplies-forks, lids	112-910-3100-610	10/18/2016	Written
Claims Check 16438	Food Services Of America	524.67		8510332	Food Supplies	112-910-3100-630	10/18/2016	Written
Claims Check 16438	Food Services Of America	376.07		8506230	Food Supplies	112-910-3100-630	10/18/2016	Written
Claims Check 16438	Food Services Of America	7,810.62		8502588	Food Supplies	112-910-3100-630	10/18/2016	Written
Claims Check 16438	Food Services Of America	150.68		8502588	Supplies-bags, lids,	112-910-3100-610	10/18/2016	Written
Claims Check 16438	Food Services Of America	57.75		8521494	Supplies-Sanitizer &	112-910-3100-610	10/18/2016	Written
Claims Check 16438	Food Services Of America	250.41		8521494	Food Supply	112-910-3100-630	10/18/2016	Written
Claims Check 16438	Food Services Of America	126.98		8517902	Food Supplies	112-910-3100-630	10/18/2016	Written
		9,540.92	Total					
Claims Check 16439	House Of Clean	46.44		M048337	supplies	101-100-1000-610	10/18/2016	Written
Claims Check 16439	House Of Clean	216.09		M047414	supplies	101-100-2620-610	10/18/2016	Written
Claims Check 16439	House Of Clean	79.56		M048518	supplies	101-100-2620-610	10/18/2016	Written
Claims Check 16439	House Of Clean	166.07		M047986	supplies	101-100-2620-610	10/18/2016	Written
Claims Check 16439	House Of Clean	227.66		M048214	supplies	101-100-2620-610	10/18/2016	Written
Claims Check 16439	House Of Clean	3.24		F015420	supplies	101-100-2620-610	10/18/2016	Written
		739.06	Total					
Claims Check 16440	J & H Inc.	108.77		483836	photo copies	101-100-2300-610-900	10/18/2016	Written
Claims Check 16440	J & H Inc.	108.77		483836	photo copies	101-100-1000-610-900	10/18/2016	Written
Claims Check 16440	J & H Inc.	91.42		483835	photo copies	101-100-1000-610-900	10/18/2016	Written
		308.96	Total					
Claims Check 16441	Jeremy Kuchel	11.88			Kuchel class supplie	101-100-1000-610	10/18/2016	Written
Claims Check 16441	Jeremy Kuchel	25.98			Kuchel class supplie	101-720-3500-610	10/18/2016	Written
Claims Check 16442	Lowe's Commercial Services	77.74			Supplies	101-100-2620-610	10/18/2016	Written
Claims Check 16442	Lowe's Commercial Services	17.56			paint for football f	101-710-3400-610	10/18/2016	Written
		95.30	Total					
Claims Check 16443	MASBO	125.00		3979	MASBO Tech workshop	101-100-2510-582	10/18/2016	Written
Claims Check 16444	Matthew Driessen	33.26			behavior food supply	101-100-2122-590	10/18/2016	Written
Claims Check 16444	Matthew Driessen	58.02			Sept 16 Verizon bill	101-100-2300-531	10/18/2016	Written
Claims Check 16444	Matthew Driessen	9.99			No excusses kindle b	101-100-2410-582	10/18/2016	Written
		101.27	Total					
Claims Check 16445	McGraw-Hill School Education	787.91		94635056001	Curriculum Supply -	101-100-1000-610-901	10/18/2016	Written
Claims Check 16446	Missoula Childrens Theatre	117.00		IN 0011669	6/7/8 field trip	101-100-2700-516	10/18/2016	Written

DeSmet Elementary School

10/13/2016
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Expenditure List - October.
2016-2017

Print by Number - Detail

Transaction Number	To Whom	Amount	PO Number	Invoice	Purpose	Line Item Account	Date	Status
Claims Check 16447	MT Dept of Environmental Quali	100.00		511702888	Water Fee	101-100-2620-421	10/18/2016	Written
Claims Check 16448	Pioneer Sewer & Drain Cleaning	2,715.00		1649	locate sewer line an	120-160-2630-440	10/18/2016	Written
Claims Check 16449	Fitney Bows	500.00			Postage	101-100-2300-532	10/18/2016	Written
Claims Check 16450	Republic Services	23.27			Disposal Services	120-160-2620-431	10/18/2016	Written
Claims Check 16450	Republic Services	104.68			Disposal Services	112-910-3100-431	10/18/2016	Written
Claims Check 16450	Republic Services	104.68			Disposal Services	101-100-2620-431	10/18/2016	Written
	Total	232.63						
Claims Check 16451	School Specialty Inc.	124.48			supplies - classroom	101-100-1000-610	10/18/2016	Written
Claims Check 16451	School Specialty Inc.	34.81		208116936591	supplies pocket file	101-100-2410-610	10/18/2016	Written
Claims Check 16451	School Specialty Inc.	442.55		208116996364	supplies - stools	101-100-1000-610	10/18/2016	Written
	Total	601.84						
Claims Check 16452	Supplyworks	278.80		377780176	10 ballasts	101-100-2620-615	10/18/2016	Written
Claims Check 16452	Supplyworks	136.98		0	supplies - clorox di	101-100-2620-610	10/18/2016	Written
Claims Check 16452	Supplyworks	65.04		379297427	football field paint	101-720-3500-610	10/18/2016	Written
Claims Check 16452	Supplyworks	20.90		379296569	emergency lights	101-100-2620-440	10/18/2016	Written
Claims Check 16452	Supplyworks	132.93		0	thermostat cover	101-100-2620-615	10/18/2016	Written
	Total	634.65						
Claims Check 16453	Sysco Montana, Inc.	386.69		609201792	Food Supply	112-910-3100-630	10/18/2016	Written
Claims Check 16453	Sysco Montana, Inc.	530.73		610041811	Food Supply	112-910-3100-630	10/18/2016	Written
Claims Check 16453	Sysco Montana, Inc.	586.25		609271458	supplies	112-910-3100-630	10/18/2016	Written
	Total	1,503.67						
Claims Check 16454	Tci	65.00		INV26789	Ancient World	101-100-1000-650	10/18/2016	Written
Claims Check 16455	UniVision Computers	1,077.00		212135	IT technical support	128-100-2580-330	10/18/2016	Written
Claims Check 16455	UniVision Computers	415.44		212078	IT technical support	128-100-2580-330	10/18/2016	Written
Claims Check 16455	UniVision Computers	7,643.94		212225	6 laptops	128-100-2300-660	10/18/2016	Written
	Total	9,136.38						
Claims Check 16456	Voyager Sopris Learning	361.52		1673631	dibels testing softw	128-100-1000-680	10/18/2016	Written
Claims Check 16457	Allbrand Appliance Service, In	120.90		2745	repair dryer	120-160-2620-440	10/18/2016	Written
	Total	56,302.98						

Expenditure List - October.
2016-2017

Overall Fund Totals

10,496.86	101-General Fund	
13,370.85	110-Transportation Fund	
11,571.50	112-School Food Fund	
8,305.70	115-Miscellaneous Pgms	
2,907.17	120-Lease-Rental Fund	
9,650.90	128-Technology Fund	56,302.98 Elementary
<hr/>		
56,302.98	Overall Total	

Davis *10-17-16*
Rudemann

Expenditure List - September.
2016-2017

10/13/2016
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Select All (All Transactions).
Payroll Only.

Filename: FoxieToExpList (DeSmet Public Schools).tsv

Location: C:\Program Files (x86)\Foxie Lady Computers\Fund Accounting\Output\

Print by Number - Totals Only

Transaction	Number	To Whom	Amount	Date	Status
Auto Clear - ACH	62	MUST Health Insurance	5,296.00	09/20/2016	Cleared
Direct Deposit - ACH	106	Dir.Deposit - ACH	30,272.66	09/16/2016	Cleared
EFTPS	91	Federal Taxes	13,662.36	09/16/2016	Cleared
Payroll Check	21006	Employee	74.72	09/20/2016	Written
Payroll Check	21007	Employee	1,174.27	09/20/2016	Written
Payroll Check	21008	Employee	1,218.16	09/20/2016	Written
Payroll Check	21009	Employee	2,022.41	09/20/2016	Written
Payroll Check	21010	Employee	3,003.87	09/20/2016	Written
Payroll Check	21011	Employee	1,021.41	09/20/2016	Written
Payroll Check	21012	Employee	1,374.48	09/20/2016	Written
Payroll Check	21013	Employee	1,143.64	09/20/2016	Written
Payroll Check	21014	Employee	69.26	09/20/2016	Written
Payroll Check	21015	Employee	3,284.26	09/20/2016	Written
Payroll Check	21016	Employee	444.20	09/20/2016	Written
Payroll Check	21017	Employee	477.84	09/20/2016	Written
Payroll Check	21018	Employee	965.26	09/20/2016	Written
Payroll Check	21019	Employee	1,125.37	09/20/2016	Written
Payroll Check	21020	A.F.A.-Roth I.R.A.	70.00	09/20/2016	Written
Payroll Check	21021	State Taxes	2,183.00	09/20/2016	Written
Payroll Check	21022	AFA - Flex Plan	511.25	09/20/2016	Written
Payroll Check	21023	AFA - Health Savings Plan	400.00	09/20/2016	Written
Payroll Check	21024	AFA-Pre-Tax/Acc,Cancer,Life,Cr	142.10	09/20/2016	Written
Payroll Check	21025	Aflac Disability Ins	44.72	09/20/2016	Written
Payroll Check	21026	Afplanserv Roth 403(b)	815.00	09/20/2016	Written
Payroll Check	21027	DeSmet Food Fund 112	63.00	09/20/2016	Written
Payroll Check	21028	Life Insurance	28.90	09/20/2016	Written
Payroll Check	21029	Teachers Retirement	8,856.90	09/20/2016	Written
Payroll Check	21030	Unemployment	229.26	09/20/2016	Written
			=====		
			79,974.30		

Overall Fund Totals

58,732.32	101-General Fund	
2,749.50	112-School Food Fund	
2,920.00	113-Tuition	
8,947.19	114-Retirement Fund	
6,625.29	115-Miscellaneous Pgms	79,974.30 Elementary
=====		
79,974.30	Overall Total	

10/17/16 Danfro
R. Ludeman